Yearbook Information

Class of 2014

Mark your calendars now!! SENIOR PICTURES ARE DUE <u>FRIDAY, NOVEMBER 1, 2013</u>

Planning ahead— PARENT ADS ARE DUE: Early-bird deadline (\$10 discount off all ads): Friday, December 13, 2013 Guaranteed proof deadline: Friday, January 24, 2014 Final deadline: Friday, February 21, 2014 **Ads received after 2/21/2013 will be accepted on a space-available basis only, and will incur a \$10 late fee.**

Senior Photo Guidelines & Reminders

How do I turn my senior photo in?

Bring your senior photo to room A-1 or drop off in the office for Mrs. Smith, yearbook adviser. Make sure to check the photo policies (below). Your photos can be turned in in a number of ways:

- an actual hard copy photographic print <u>We will not</u> accept color photocopies or images printed from an ink-jet printer.
- a digital image on CD, USB drive, or emailed to sehomeyearbook@gmail.com (Please check the technical specs below for digital files) Please DO NOT email files directly to Mrs. Smith Please make sure your file name includes your first and last name: e.g., Jones,Sally.seniorphoto.jpg

What should my photo look like?

We want your senior photo to reflect your personality. That said, we do have a few policies in place to ensure the unity of the class section.

- a head-and-shoulders portrait where your face takes up about 1/3 of the width of the photo.
- taken straight-on, not at an angle; your face should be recognizable and not obscured by makeup or accessories.

- a reasonably current image (no baby pictures)
- school-appropriate
- prop-free (this includes food, pets, musical instruments, friends, etc)

Photos that do not meet these guidelines will be returned to the student.

What are the technical specs for digital images?

Digital pictures must be in 300 dpi resolution. They CANNOT be copied from the internet sites like Facebook and then emailed to us. Photos copied from websites will be blurry and low quality. If you aren't sure your image is 300 dpi, you can check by:

- Right click on the picture file
- Select "properties"
- Click on the "details" tab
- Under the "Image" heading, horizontal and vertical resolutions should read "300dpi"

What if I don't get senior photos taken professionally?

 You may submit an amateur photo that you like, or you can use your ASB photo. If you would like a more professional portrait taken but have financial difficulties, please come and see Mrs. Smith.

And finally: don't worry about sizing the photo to fit the yearbook. We will take care of that for you. Thank you! We look forward to a great yearbook for the class of 2014.

Sascha Guenter-Schlesinger Shirley Lam